

**CLASS TITLE: CHIEF PLUMBING INVESTIGATOR
(BOARD OF PLUMBING EXAMINERS)**

**Class Code: 02381600
Pay Grade: 30A
EO: C**

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To plan, supervise and review the work of subordinate investigators engaged in enforcing the rules, regulations and requirements of the State Board of Plumbing Examiners; to participate in and perform the most difficult investigations; and to do related work as required.

SUPERVISION RECEIVED: Works under the direction of the State Board of Plumbing Examiners with considerable latitude for the exercise of independent judgement; work is reviewed for conformance to the policies and instructions of the Board and for application of proper methods and techniques.

SUPERVISION EXERCISED: Plans, assigns, supervises and reviews the work of the inspectional personnel working for the Board.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To plan, supervise and review the work of subordinate investigators engaged in enforcing the rules, regulations and requirements of the State Board of Plumbing Examiners.

To participate in and perform the most difficult investigations and prepare reports on these investigations for the Board.

To serve in a liaison capacity between the State Board of Plumbing Examiners and state, local and private agencies in matters concerning plumbing safety, investigations and codes.

To supervise and participate in investigations of the circumstances surrounding plumbing work reported to have been performed by licensed persons or the plumbing work of licensed persons alleged to be below the standards required by federal and state safety codes.

To provide assistance to local jurisdictions on complex plumbing problems as related to violations of federal and state codes.

To explain, interpret and provide information to interested parties concerning the pertinent policies, rules and regulations of the Board.

To prepare regular and special reports concerning inspections and investigations with detailed findings and recommendations of appropriate action.

To cooperate with state and local officials in the investigation of fires and deaths reportedly caused by faulty plumbing installations.

To assist in the administration of written examinations given to applicants for journeyman and contractor licenses.

To assist in the research, preparation and revision of rules and regulations.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of the provisions of the National Plumbing Code and of the State Board of Plumbing Examiners rules governing licensing procedures and the performance of plumbing installation work; a thorough knowledge of the methods, materials and techniques used in plumbing installations; a working knowledge of local enforcement operations and the various codes in effect; the ability to analyze and interpret blueprints and plumbing

diagrams, the ability to locate defects and hazards in plumbing installations; the ability to make investigations to enforce the Board's' rules and regulations; the ability to supervise, plan and review the work of subordinate investigators assigned to assist; the ability to supervise, plan and review the work of subordinate investigators assigned to assist; the ability to prepare clear and concise reports; and related and capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a senior high school; and

Experience: Such as may have been gained through: employment in a responsible position as a plumbing investigator or inspector in a governmental agency or public utility; or considerable employment as a licensed plumbing inspector.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

SPECIAL REQUIREMENT: At the time of appointment must possess a contractor plumber's license as issued by the State Board of plumbing Examiners and must maintain such licensure as a condition of employment.

Class Created: November 19, 2000

Editorial Review: 3/15/03